

UPPER GRAND DISTRICT SCHOOL BOARD

December 1, 2009

The Organizational meeting of the Upper Grand District School Board for the period December 1, 2009 to November 30, 2010, was held on Tuesday, December 1, 2009, in the Board room at 500 Victoria Road North, Guelph, starting at 7:00 p.m. All members were present.

MEETING CALLED TO ORDER

The Chief Executive Officer of the Board, Dr. M. C. Roger, presided and called the meeting to order.

CONFIRMATION OF THE AGENDA

Trustee Waterston moved, seconded by Trustee Bailey, that the agenda be confirmed as printed.

The motion carried.

INAUGURAL PRAYER

Rev. Sandra McLauchlan-Abuja of the Westminster United Church in Orangeville provided inspirational opening remarks regarding the differences between passion and being driven and delivered the Inaugural Prayer.

ELECTION OF THE CHAIR OF THE BOARD

Director Rogers and Ms. J. D. Wright were named as scrutineers, if required.

The Board proceeded to the election of the Chair of the Board for the period December 1, 2009 to November 30, 2010, in accordance with Clause 6 of the Board's By-law No. 1.

Trustee Bailey nominated Trustee Borden as Chair of the Board. Trustee Waterston seconded the nomination.

Trustee Edwards moved, seconded by Trustee Moziar that nominations be closed.

The motion carried.

Trustee Borden was declared Chair of the Board for the period December 1, 2009 to November 30, 2010.

Trustee Borden took the Chair of Office and presided for the remainder of the meeting.

CHAIR'S INAUGURAL ADDRESS

Chair Borden presented his Inaugural Address, a copy of which is attached to the Minutes.

ELECTION OF THE VICE-CHAIR OF THE BOARD

The Board proceeded to the election of the Vice-Chair of the Board (and to Chair the Budget Committee of the Board) in accordance with Clause 9 of the Board's By-law No. 1.

The Chair called for nominations for the position of Vice-Chair of the Board for the period December 1, 2009 to November 30, 2010.

Trustee Gohn nominated Trustee Bailey as Vice-Chair of the Board. Trustee Waterston seconded the nomination.

Trustee Schieck nominated Trustee Edwards as Vice-Chair of the Board for the period December 1, 2009 to November 30, 2010. Trustee Busuttill seconded the nomination.

Trustee Moziar moved, seconded by Trustee Waterston, that nominations be closed.

The motion carried.

A vote by secret ballot was conducted in accordance with Clause 8 of the Board's By-law No. 1. A tie vote resulted. In accordance with Section 208(8) of the Education Act, the tie vote was decided by lot and Trustee Edwards was declared Vice-Chair of the Board for the period December 1, 2009 to November 30, 2010.

ELECTION OF CHAIRS OF PROGRAM AND BUSINESS OPERATIONS COMMITTEES

Program Committee

The Board proceeded to the election of the Chair of the Program Committee in accordance with Clause 10 of the Board's By-law No. 1.

The Chair called for nominations for the position of Chair of the Program Committee for the period December 1, 2009 to November 30, 2010.

Trustee Best nominated Trustee Moziar as Chair of the Program Committee. The nomination was seconded by Trustee Gohn.

Trustee Waterston moved, seconded by Trustee Schieck, that nominations be closed.

The motion carried.

Trustee Moziar was declared Chair of the Program Committee for the period December 1, 2009 to November 30, 2010.

Business Operations Committee

The Board proceeded to the election of the Chair of the Business Operations Committee in accordance with Clause 10 of the Board's By-law No. 1.

The Chair called for nominations for the position of Chair of the Business Operations Committee for the period December 1, 2009 to November 30, 2010.

Trustee Waterston nominated Trustee Busuttil as Chair of the Business Operations Committee. The nomination was seconded by Trustee Schieck.

Trustee Edwards moved, seconded by Trustee Moziar, that nomination be closed.

The motion carried

Trustee Busuttil was declared Chair of the Business Operations Committee for the period December 1, 2009 to November 30, 2010.

ELECTION OF VICE-CHAIRPERSONS OF PROGRAM AND BUSINESS OPERATIONS COMMITTEES

Program Committee

The Board proceeded to the election of the Vice-Chair of the Program Committee in accordance with Clause 10 of the Board's By-law No. 1.

The Chair called for nominations for the position of Vice-Chair of the Program Committee for the period December 1, 2009 to November 30, 2010.

Trustee Waterston nominated Trustee Bailey as Vice-Chair of the Program Committee. The nomination was seconded by Trustee Schieck.

Trustee Best moved, seconded by Trustee Busuttil, that nominations be closed.

The motion carried.

Trustee Bailey was declared Vice-Chair of the Program Committee for the period December 1, 2009 to November 30, 2010.

Business Operations Committee

The Board proceeded to the election of the Vice-Chair of the Business Operations Committee in accordance with Clause 10 of the Board's By-law No. 1.

The Chair called for nominations for the position of Vice-Chair of the Business Operations Committee for the period December 1, 2009 to November 30, 2010.

Trustee Edwards nominated Trustee Schieck as Vice-Chair of the Business Operations Committee. The nomination was seconded by Trustee Best.

Trustee Bailey nominated Trustee Waterston for the Vice-Chair of the Business Operations Committee. The nomination was seconded by Trustee Busuttil.

Trustee Moziar moved, seconded by Trustee Best, that nominations be closed.

The motion carried

A vote by secret ballot was conducted in accordance with Clause 8 of the Board's By-law No. 1. A tie vote resulted. In accordance with Section 208(8) of the Education Act, the tie vote was decided by lot and Trustee Schieck was declared Vice-Chair of the Business Operations Committee for the period December 1, 2009 to November 30, 2010.

MOTION TO RISE AND SIT IN COMMITTEE OF THE WHOLE

Trustee Best moved, seconded by Trustee Waterston, that the Board rise and sit in Committee of the Whole, in public session, with the Chair presiding.

COMMITTEE OF THE WHOLE

PUBLIC SESSION

ROYAL BANK OF CANADA

Trustee Topping moved that the Royal Bank of Canada continues to be the Banker for Upper Grand District School Board.

The motion carried.

AUTHORIZATION RE: LINE OF CREDIT

Trustee Schieck moved that the Budget Liaison Committee be authorized to activate a line of credit, up to \$10,000,000 if required, at The Royal Bank of Canada.

The motion carried.

AUTHORIZATION TO BORROW FUNDS

Trustee Waterston moved that, in accordance with Section 243 of the Education Act, the Board authorize the Chair of the Board and the Director of Education as Secretary-Treasurer to borrow, from time to time, such funds as this Board considers necessary to meet the current expenditures of the Board; further, that the amounts that may be borrowed at any one time, together with the total of any similar borrowings that have not been repaid, shall not exceed the unreceived balance of estimated revenue of the Board for the current year; and that the Chair of the Board and the Director of Education as Secretary-Treasurer be authorized to sign any required form.

The motion carried.

SIGNING AUTHORITY

Trustee Busuttill moved that:

- (a) the signing officers for financial transactions be the Chair of the Board and the Director of Education and Secretary-Treasurer.
- (b) the Chair of the Board, Mr. Robert J. Borden, and the Director of Education and Secretary-Treasurer, Dr. Martha C. Rogers, be named as the cheque-signing authorities of the Board for the period December 1, 2009 to November 30, 2010, and that they be authorized to sign the required banking forms, including the authority to make use of a mechanical facsimile of their signatures, and
- (c) The Royal Bank of Canada be authorized and directed to pay any and all cheques against the account of the Board which may be presented for payment bearing the facsimile signature impressed thereon by mechanical means, of the Chair of the Board and the Director of Education, as Secretary-Treasurer of the Board, to all intents and purposes as though such cheques had been signed in their own handwriting and duly issued by such signing officers with the authority on behalf of the Board. It is also agreed that, in consideration of the Bank's paying or negotiating cheques issued on behalf of the board and bearing the mechanically imprinted facsimile signature of the Chair of the Board and the Director or Education, as Secretary-Treasurer of the Board, the Board will and hereby does undertake to hold the Bank harmless from, and indemnified against, all loss, costs, damages and expenses arising out of the payment or the negotiation or any cheque on which the facsimile signature has been wrongfully affixed.

The motion carried.

PROVISION FOR RESERVE

Trustee Topping moved that:

- (a) the Board provide for either a Provision for Reserve for Classroom Expenditures or a Transfer from Reserve for Classroom Expenditures,

- (b) the Board provide for either a Provision for Reserve for Pupil Accommodation or a Transfer from Reserve for Pupil Accommodation,
- (c) the Board provide for either a Provision for Reserve for Special Education or a Transfer from Reserve for Special Education, and
- (d) the Board provide for either a Provision for Working Funds Reserve or a Transfer from Working Funds Reserve in its Financial Statements equal to the amount of surplus or deficit as determined after the year end audit.

The motion carried.

ESTABLISHMENT OF THE COMMITTEE ON SUPERVISED ALTERNATIVE LEARNING FOR EXCUSED PUPILS

Trustee Moziar moved that, in accordance with Ontario Regulation 308/90, the Board appoint a Committee for Supervised Alternative Learning for Excused Pupils, to be composed of a Trustee representative appointed by the Board; a Supervisory Officer who will chair the committee, a Community Representative; and the Attendance Counsellors, with one to be appointed secretary of the Committee; with power to substitute or add, as required.

The motion carried.

AUTHORITY TO CLOSE SCHOOL

Trustee Edwards moved that the Director of Education be authorized to act as Agent for the Board on the matter of school closing for a temporary period, in accordance with Section 19 of the Education Act, and that such action be reported to the Board as soon as possible.

The motion carried.

TRUSTEE REPRESENTATION ON COMMITTEES

The list of Committees and their membership was circulated with the agenda and was updated as follows:

- Trustee Busutil will replace Trustee Borden on the Parent Involvement Committee.
- Trustee Bailey replaced Trustee Best on the Budget Liaison Committee.
- The Audit and Budget Liaison Committees have been combined. The Committee will be called the Budget Liaison Committee.
- The membership of the Committees will be amended to reflect this evening's election results, as required.
- The Vice-Chairs of the Program and Business Operations Committees were added to the membership of the Chair's Committee.

Trustee Moziar moved that the Committee membership list be accepted as amended.

The motion carried.

MEETING SCHEDULE

Trustee Schieck moved that the monthly meeting schedule be as follows:

- | | | |
|--------------------------|---|-------------------------------|
| First Tuesday (of month) | - | Program Committee |
| Second Tuesday | - | Business Operations Committee |
| Fourth Tuesday | - | regular Board Meeting |

The motion carried.

The Board By-law No. 1 states that Board Meetings start at 7:00 p.m.

Trustee Waterston moved that the Board continue the practice of holding a Committee of the Whole meeting in camera (if required) immediately prior to the regular Board meeting, or immediately following the Board meeting.

The motion carried.

REPORT TO BOARD

Trustee Busutil moved that the Committee of the Whole rise and report to the Board.

The motion carried.

RATIFICATION OF BUSINESS

Trustee Moziar moved, seconded by Trustee Topping, that the business transacted by the Committee of the Whole be now ratified by the Board.

The motion carried.

ADJOURNMENT

Trustee Edwards moved, Seconded by Trustee Waterston, that the Board adjourn and this meeting now close at 7:50 p.m.

The motion carried.