

Date: _____

Company Name: _____

Contact Person: _____

Phone: () _____

Assessed by: _____

Points	OK	GOOD	VERY GOOD	COMMENTS
	1 point	2 points	3 points	
Education Experience				
New Construction				
Renovations				
Additions				
Design/Creative Ability				
Technical Ability				
Staff Expertise				
Resources Available				
Timelines				
Budget				
Professional Background/Standing				
References				
Location				
Fees				
TOTAL POINTS				

Further Comments:

Total Points: _____

Ranking: _____

Interview Yes No

Letter Sent (date): _____