



NOTICE

This Play Space is intended for users aged twelve (12) and under.

Drawstrings on clothing and skipping ropes are not permitted on play structures.

Supervision, maintenance and inspections are not provided outside of school hours.

This Play Space is not available from

November 1st to March 31st

for safety reasons.

Please report damage or vandalism to:
The Upper Grand District School Board
Facility Services Department
(519) 822-4420

SUGGESTED DAILY PLAYGROUND INSPECTION CHECKLIST

School Name: _____
Address: _____

For the week of: _____

	Initial when complete				
	M	T	W	T	F
Check for and remove loose garbage, debris, broken glass, animal droppings on play area ground surface.					
Check play structure for obvious signs of damage, vandalism or broken parts (Advise Management immediately if service is needed).					
Check for and remove skipping ropes or any other ropes or climbing devices which have been attached to but are not a permanent part of the playground structure.					
Check sand/gravel areas beneath swing bays, slide exits and fire poles, and redistribute as necessary					
Empty garbage can(s) located in playground area.					

Principal's Signature: _____



Monthly Playground Inspection Checklist – Reference Purposes Only
(see next page for definitions)

EQUIPMENT	CHAINS	"S" HOOKS, "C" HOOKS	SEATS/TIRES	STABILITY IN GROUND/TILTING	EXPOSED CONCRETE	ENTANGLEMENT POINTS	CHAIN COVERS	HAND RAILINGS	SUPPORT BARS/LEGS	FASTENING POINT AREAS	SIDEWALLS & BEDWAYS	ENTRAPMENT POINT AREAS	SHARP EDGES//POINTS	STAIRS/STEPS	PLASTIC COMPONENTS DAMAGE	HANDLES	NUTS & BOLTS	PROTRUSIONS	PROTECTIVE SURFACING	BENCHES	DEBRIS/BROKEN GLASS	SIGNS	CONDITION – SATISFACTORY	CONDITION – ATTENTION REQUIRED	ACTION REQUIRED	DATE COMPLETED	

Location: _____

Date: _____

Inspected by: _____

Time: _____

Notes: _____

Condition Legend:
S = Satisfactory
X = Attention
 Needed



Explanation of Inspection Sheet Categories
as per CAN/CSA-614-98
"Children's Play Spaces and Equipment"

1. **Chains:** check for bent, worn, open links/pinch points/rust/rough edges.
2. **S-Hooks/fastening devices:** check for excessive wear or cracking/properly closed/never reuse S-Hooks
3. **Seats:** check all rubber seats for wear, sharp edges or points/scorching or burn damage/safety bar on tot seats shall be intact and fixed stationary/check tires for wear and sharp protrusions/ensure all fastening points are secure.
4. **Stability in ground/tilting:** structures should not easily sway/connections are solid and properly adjusted/check alignment or supports, platforms, barriers, etc./check for any signs of sinking/check all posts (wood and steel) in ground for corrosion or rot a minimum of 375 mm (15 in.) below ground level at least once annually.
5. **Exposed concrete:** any exposed concrete must be removed to a minimum 150 mm (6 in.) below ground level/backfill and level depressions and open holes with proper material.
6. **Entanglement points/areas:** check for gaps that could entangle clothing, drawstrings, etc/particular attention to sitting and sliding sections of slides and entrance of sliding poles.
7. **Chain covers:** check all fastening points – top and bottom/check for damaged covers/visible sign of wear on swing chain.
8. **Hand/safety railings, support bars/legs, steps and fastening points:** check for splitting, splinters, protruding bolts or nails/check all welds/check that all bolts and nuts are secure/ block off entrance or opening if any delay of repairs.
9. **Sidewalls of slide bed ways:** check for protruding bolts or rivet heads/missing or loose bolts, ensure all are properly fastened and secure/check all welds/check for rust or corrosion, metal fatigue and rough/sharp edges.
10. **Entrapment point/areas:** all angles, joining points, or openings shall be less than 90 mm (3.5 in.) or more than 225 mm (9 inc.) to minimize the chance of head/neck entrapment/check for pinch, crush, or shear points which could cause injury.

11. **Stair/steps:** check all platforms and stairs and steps for safety/check welds at all steel joints/check all bolts for secure and proper fastening.
12. **Plastic components:** check for cracks, sharp edges, discoloration, scorching/burn damage, abrasion and excess wear or other damage/ensure components are properly fastened and secure.
13. **Handles:** must be securely fastened, check welds, bolts, etc. check for sharp points, bending, warping or uneven.
14. **Nuts and Bolts:** check for loose, worn, rusted, or corroded hardware/properly grease/lubricate where required, remove excess lubricant.
15. **Wood checking:** check wood timbers and support posts for excess checking/note cracks exceeding 19 mm (3/4 in.)
16. **Protrusions:** check for protruding bars, bolts, nuts, etc./test with applicable protrusion gauge/cover or file sharp edges.
17. **Protective surfacing material/borders:** check border edging material for cracking, chipping, excessive checking, splintering, decay, or damage. Check for exposed concrete/ensure adequate depth protective surfacing material under and around equipment for a minimum of 1800 (72 in) or as required and specified in CSA Standard/ensure surfacing material loose, not compacted and free of debris, broken glass, needles, animal defecation, etc.
18. **Benches:** check for splinters, excessive checking, cracking, decayed or damaged material/stability/tilting/check fastening points, secure all nuts, bolts, etc/check welds/check for sharp edges.
19. **Debris/broken glass:** check entire play space for debris and litter, broken glass, needles or syringes, animal defecation, etc/check sand areas and protective surfacing materials for compaction.
20. **Signs:** check for any visible damage or graffiti/check for proper pedestrian head clearance/check fastening points/replace weathered or damaged signs

