

**POLICY**

It is the policy of the Upper Grand District School Board to recognize the importance and value of providing fair levels of honoraria for Board members as set out in Ontario Regulation 357/06 "Honoraria for Board Members".

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**Administrative Detail**

1. It is the responsibility of the Director of Education and Secretary-Treasurer of the Board to administer and implement this policy.
2. The Board may, at any time, change this policy subject to Ontario Regulation 357/06.
3. This policy will be reviewed before the expiry of each term of office of the Board in consultation with the Director of Education and Secretary-Treasurer of the Board.
4. This policy operates in conjunction with the Education Act, Ontario Regulation 357/06 "Honoraria for Board Members".

**PROCEDURES MANUAL**

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**A. DEFINITIONS**1. Year of Term of Office

A year of a Board member's term of office begins on December 1 and ends on the following November 30, as described in the Education Act.

2. Average Daily Enrolment (ADE)

The Board's Average Daily Enrolment is the number for the school Board fiscal year (September 1 to August 31) that ends in the calendar year in which the year of the term of office begins.

**B. COMPONENTS OF HONORARIA**1. Base Amount

- a) For each member of the Board, for each year of the term of office beginning on December 1, 2006, the base amount paid shall be \$5,900.00.
- b) For each year of a term of office beginning after December 1, 2006, the amount calculated for the first year of the previous year of office, will be increased by the percentage increase in the Ontario Consumer Price Index as published by Statistics Canada for the period between: July 1 of the calendar year in which the previous term of office started, and June 30 of the calendar year in which the term of office starts.
- c) The amount paid to the Chair shall be the base amount (above) plus \$5,000.00.
- d) The amount paid to the Vice-Chair shall be the base amount (above) plus \$2,500.00.

2. Enrolment Amount

- a) For each member of the Board, the enrolment amount paid shall be one-hundred percent (100%) of the calculation described in Ontario Regulation 357/06.

**PROCEDURES MANUAL**

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- b) The amount paid to the Chair shall be the enrolment amount (above) plus the sum of the Average Daily Enrolment (ADE) multiplied by five cents (\$0.05).
- c) The amount paid to the Vice-Chair shall be the enrolment amount (above) plus the sum of the ADE multiplied by two and one-half cents (\$0.025).

3. Attendance Amounts

A Trustee, Chair or Vice-Chair who is a member of a Special Education Advisory Committee (SEAC) and or Supervised Alternative Learning for Executive Pupils Committee (SALEP) shall not receive any additional honoraria for attending any meeting of the committee that he/she attends.

4. Distance Amount

The distance amount component of the honorarium as outlined in Ontario Regulation 357/06 does not apply to the Upper Grand District School Board.

5. Service for a Partial Year

The honorarium paid to a Board member for a partial year is determined by prorating, according to the time served, the base amount and the enrolment amount for a Board member who serves a full year.

6. Changes to this Policy

- a) The Board may, at any time, change this policy such that:
  - a component is not paid for a year,
  - the amount of a component to be paid is lowered for a year, or
  - the percentage of the enrolment limit to be paid is lowered for a year.
- b) If the Board changes its policy, it may restore the original policy at any time.