

POLICY

It is the policy of the Board to provide for the use of electronic means for holding meetings of the Board and meetings of a committee of the Board including a committee of the whole Board.

Administrative Detail

1. It is the responsibility of the Director to inform trustees of the availability of an electronic means for participation in meetings of the Board, meetings of a committee of the Board including a committee of the whole Board.
2. It is the responsibility of the appropriate Superintendent to provide the means for electronic two-way communication for trustees expressing a desire to participate from an alternate site within the Board's jurisdiction.

A. ATTENDANCE

1. At the request of any trustee or student trustee, the Board shall provide the trustee or student trustee with electronic means of participating in one or more meetings of the Board or of a committee of the Board, including a committee of the whole Board, except where to do so would not comply with item 2 below.
2. At every meeting of the Board or committee of the whole Board, the following persons shall be physically present in the meeting room:
 - a) at least one additional Trustee of the Board,
 - b) the Chair of the Board or designate, and
 - c) the Director of Education of the Board or designate.
3. At every meeting of a committee of the Board, except a committee of the whole Board, the following persons shall be physically present in the meeting room:
 - a) the chair of the committee or designate, and
 - b) the Director of Education of the Board or designate.
4. A Trustee or student Trustee of the Board who participates in a meeting through electronic means shall be deemed to be present at the meeting.

B. PARTICIPATION OF TRUSTEES AND STUDENT TRUSTEE

1. Electronic means shall permit the Trustee or student Trustee to hear and be heard by all other participants in the meeting.
2. The electronic means shall be provided in such a way that the rules governing conflict of interest of members are complied with.
3. Student Trustees who are participating through electronic means shall not participate in any proceedings which are closed to the public.

4. Where a member declares a conflict of interest on an agenda item, that item will be moved to the end of the agenda. When that agenda item is dealt with the Trustee in conflict will be asked to hang-up. If the Trustee refuses all connections will be dropped and legally participating Trustees will be re-called.

C. SECURITY

1. All Trustees participating will be required to have a private land line connection. (Cordless phones are not permitted.)
2. All Trustees participating must guarantee that privacy can be maintained during in-camera sessions.
3. By motion of the Board, committee of the whole (in-camera) may be scheduled as a face to face meeting.