

UPPER GRAND DISTRICT SCHOOL BOARD

POLICY MANAGEMENT COMMITTEE

MINUTES

2009 11 03

The Policy Management Committee of the Upper Grand District School Board met on Tuesday, November 3, 2009 in the Boardroom at the Board Office, 500 Victoria Road North, Guelph, Ontario, commencing at 2:30 p.m.

The Chairperson, Trustee Gohn presided, and the following Trustees were present: Borden, and Edwards, together with Director of Education, Dr. M.C. Rogers and Communications Officer McFadzen. Superintendent of Finance Wright, Community Use Co-ordinator Seagram, and Community Use Clerk Riddolls were also in attendance.

APPROVAL OF AGENDA

Trustee Borden moved that the Agenda be approved as printed.

The motion carried.

APPROVAL OF MINUTES

Trustee Edwards moved that the Minutes of the meeting held September 15, 2009 be approved as printed.

The motion carried.

POLICIES FOR APPROVAL

POLICY 200 COMMUNITY USE OF SCHOOLS

Superintendent Wright reminded Trustees of the Community Use Grant received from the Ministry of Education. This grant enables school boards to reduce fees charged for Community Use rentals of school facilities, encourages more use of schools for community events, and covers the costs of the Community Use Co-ordinator. Andrew Seagram accepted the position of Community Use Co-ordinator in January. One of the first tasks of the Co-ordinator was to review the existing Community Use Policy and revise it according to the Ministry's initiative. Superintendent Wright introduced Community Use Co-ordinator Seagram and Community Use Clerk Riddolls. Mr. Seagram advised that he organized a committee consisting of Secondary and Elementary Principals, office co-ordinators, custodial staff, and community use staff with a mandate to meet Ministry of Education guidelines and review and revise the current policy. He noted that the policy sets out major key points, and that a Community Use Handbook is being developed to provide specific details and procedures for staff and community use groups to follow. He advised that he worked with the Wellington Dufferin Guelph Health Unit to revise the smoking policy, and referenced the Smoke Free Ontario Act. He presented the policy

and highlighted specific areas that were revised. The policy was discussed and approved.

RECOMMENDATION # 1

Trustee Borden moved that this Committee recommend to the Board that Policy 200 Community Use Of School Facilities be approved.

The motion carried.

UPDATE – POLICY 406 HEALTH AND SAFETY

Communications Officer McFadzen advised that, on an annual basis, the Joint Health and Safety Committee is required to review policy 406 Health and Safety, according to Section 25(2) (j) of the Occupational Health and Safety Act RSO 1990 Chapter 0.1. The Committee reported that the policy was reviewed and that it did not need any changes at this time.

Trustee Edwards moved that this information be received.

The motion carried.

POLICY OBJECTIVES 2006 - 2007

Communications Officer McFadzen provided a schedule of upcoming policy reviews during the 2009 - 2010 school year, dated November 2009.

DATES OF FUTURE MEETINGS

The following dates were set for future Policy Management Committee Meetings:

- December 1, 2009
- February 2, 2010
- March 2, 2010
- April 6, 2010
- May 4, 2010
- June 1, 2010

ADJOURNMENT

Trustee Edwards moved that this Committee adjourn at 3:25 p.m. to report to the Board.

The motion carried.