

UPPER GRAND DISTRICT SCHOOL BOARD

POLICY MANAGEMENT COMMITTEE

MINUTES

2009 06 09

The Policy Management Committee of the Upper Grand District School Board met on Tuesday, June 9, 2009 in the Boardroom at the Board Office, 500 Victoria Road North, Guelph, Ontario, commencing at 3:00 p.m.

Trustee Edwards presided, and the following Trustees were present: Bailey, Borden, and Busuttil, together with Director of Education, Dr. M.C. Rogers and Communications Officer McFadzen.

APPROVAL OF AGENDA

Trustee Bailey moved that the Agenda be approved as printed.

The motion carried.

APPROVAL OF MINUTES

Trustee Borden moved that the Minutes of the meeting held May 12, 2009 be approved as printed.

The motion carried.

POLICIES FOR APPROVAL

POLICY 500 FIRST NATIONS, MÉTIS AND INUIT SELF IDENTIFICATION

Aboriginal Liaison Officer Gerber advised that the First Nations, Métis and Inuit Self Identification Policy was revised to place more emphasis on community relationships and remove an identifier to protect the privacy of the self-identified students. She noted that the policy was also changed to place more focus on retention and support of the self identified First Nations, Metis, and Inuit students. The revisions were discussed and approved.

RECOMMENDATION # 1

Trustee Bailey moved that this Committee recommend to the Board that Policy 500 First Nations, Métis and Inuit Self Identification be approved.

The motion carried.

POLICY 102 SCHOOL GENERATED FUNDS

Superintendent of Finance Wright advised that the School Generated Funds policy was adopted in 2004 and was due to be revised. She noted that the Ministry of Education tightened up the financial reporting deadline and that the policy needed to be changed accordingly. Controller of Finance Culver advised that a committee was struck to review the policy and had representation from parents, elementary and secondary office co-ordinators, Principals and Vice-Principals, with a large geographical representation. She presented a complete overview of the policy and highlighted all the changes made. The policy was discussed and minor changes were suggested.

RECOMMENDATION # 2

Trustee Bailey moved that this Committee recommend to the Board that Policy 102 School Generated Funds be approved as revised.

The motion carried.

POLICY 509 HEALTH SUPPORT SERVICES

Collaborative Projects Lead Sandra Szpular advised that the Health Support Services Policy needed to be reviewed because of advancements in medical practices and technology. She advised that previous medical procedures which required medical staff, are now being down shifted to school staff and parents, such as the use of defibrulators and insulin pumps. A committee was developed to review and amend the existing policy with representation from Superintendents, elementary and secondary Principals, Community Care Access staff from both Waterloo Wellington and Central West (Dufferin), unions, and parental input through SEAC. She noted that the policy needed to reflect the complex health needs and promote physical wellness for students. She clarified that employees working within the scope of their duties are covered by the Board's Liability Insurance. The policy was discussed in detail, approved, and will be inserviced in the fall.

RECOMMENDATION # 3

Trustee Borden moved that this Committee recommend to the Board that Policy 509 Health Support Services be approved.

The motion carried.

POLICY 413 STUDENT SAFETY (PHYSICAL INTERVENTION)

Collaborative Projects Lead Sandra Szpular advised that the practice of using non-violent crisis intervention changed to that of behaviour management strategies, therefore the policy needed to change. This change is more supportive for the child, and fits better with the philosophy of education for the child. The policy provides a proactive approach to staff issues, clarity, ease of use, and student support. Mrs. Szpular reported that there will be times when physical intervention is still required if there is imminent danger or risk to self or others.

Safety of all students, clear directives for staff, and protection for students and staff are criteria contained within the policy. Superintendent Boswell thanked Mrs. Szpular for her vision in behaviour management initiatives. The policy was discussed and approved.

RECOMMENDATION # 4

Trustee Bailey moved that this Committee recommend to the Board that Policy 413 Student Safety (Physical Intervention) be approved.

The motion carried.

DIABETES MANAGEMENT PROTOCOL

Collaborative Projects Lead Sandra Szpular advised that the current section of the Health Support Handbook touched on diabetes management, but it was not sufficient in light of the recent changes to OHIP coverage including the use of insulin pumps. In January 2008 OHIP supported funds for diabetic pumps, and enabled more children to access such apparatus. Although the funding was well received, it was difficult for staff to provide support to children using these pumps, without direction or training. The protocol was developed to provide more clarity on roles and responsibilities, support children, provide a checklist for principals, address proper training in diabetes management, and help students as they move towards independence in the management of diabetes. Communications Officer McFadzen advised that diabetes management was a section of the Health Support Handbook and that the remainder of the handbook would be reviewed as necessary.

RECOMMENDATION # 4

Trustee Busuttil moved that this Committee recommend to the Board that Diabetes Management Protocol dated 2009 05 be received.

The motion carried.

DATES OF FUTURE MEETINGS

The dates for future meetings will be decided at a later date.

ADJOURNMENT

Trustee Bailey moved that this Committee adjourn at 4:35 p.m. to report to the Board.

The motion carried.