

UPPER GRAND DISTRICT SCHOOL BOARD

BUSINESS OPERATIONS COMMITTEE

MINUTES

February 9, 2010

The Business Operations Committee of Upper Grand District School Board met on Tuesday, February 9, 2010, in the Board Room at 500 Victoria Road North, Guelph, Ontario commencing at 7:00 p.m.

Trustee Busuttil, Chair, presided and the following Trustees were present: Bailey, Borden, Edwards, Gohn, Moziar, Topping and Waterston together with Student Trustees Cooper and Steau.

Present from the Administration were Dr. M.C. Rogers, Director of Education, together with Superintendents Benallick, Fyfe, Kelly, and Wright; J. Alder, Manager of Plant Operations; J.L. Rose, Executive Officer of Human Resources; P. Scinocca, Capital Projects Manager.

APPROVAL OF AGENDA

Trustee Topping moved that the agenda be approved as printed with items 10 through 13 to be considered in camera.

The motion carried.

APPROVAL OF MINUTES

Trustee Bailey moved that the Minutes of the Meeting of January 12, 2009 be approved as recorded.

The motion carried.

DECLARATIONS OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

OPEN SESSION

RESIGNATIONS, APPOINTMENTS AND RETIREMENTS

Ms. J. L. Rose reviewed her memo "Resignations and Retirements (Appendix A and B)", dated February 9, 2010, as circulated at the meeting. She

noted that the amended retirement date as outlined in appendix B should be struck as it will remain as reported to the Board in January.

Recommendation #1

Trustee Moziar moved that this Committee recommend to the Board

THAT:

- a) the report, "Resignations and Retirements" dated February 9, 2010 be received; and,
- b) the Board approve the Executive Officer of Human Resources' decisions as outlined in the report "Resignations and Retirements," dated February 9, 2010 (Appendix A and B).

The motion carried.

HEALTH AND SAFETY REPORT

Ms. J. L. Rose, Executive Officer of Human Resources, provided a verbal report highlighting the Health and Safety activities for February 2010. She noted several new initiatives including the identification of needs and a training schedule for maintenance staff, investigation of software programs to assist in tracking and monitoring training requirements and timelines, and work regarding Bill 168 Violence and Harassment in the Workplace Legislation which becomes law effective June 14, 2010.

Recommendation #2

Trustee Bailey moved that this Committee recommend to the Board that the verbal report on Health and Safety, as presented by Ms. J.L. Rose, Executive Officer of Human Resources, be received as information.

The motion carried.

ACCOMMODATION OF THE IMMERSION FRENCH PROGRAM IN ORANGEVILLE FOR SEPTEMBER 2011

Ms. J. D. Wright, Superintendent of Finance, introduced and reviewed the report entitled "Accommodation of the Immersion French Program in Orangeville for September 2011" and highlighted the background, issue, recommendations and rationale. Ms. Wright noted that the program has been very successful and has grown very quickly. The FI Enrolment Projections and FI Classroom Requirements and Available Space (Tables 1, 2, 3 and 4) were reviewed.

Recommendation #3

Trustee Waterston moved that this committee recommend to the Board

1. the report entitled “Accommodation for the Immersion French program in Orangeville for September 2010” dated February 9, 2010 be received;
2. the K-7 FI program in Orangeville be housed at Princess Elizabeth Public School for the 2010/11 school year;
3. a committee of Trustees, staff and parents of students in the Immersion French program at Princess Elizabeth PS be convened to examine the organization options for the program in Orangeville with a view to accommodating the K-8 program in Princess Elizabeth PS and another school starting September 2011.
4. a report recommending a proposed accommodation solution be presented for consideration by Trustees before June 30, 2010.

The motion carried.

OTHER BUSINESS

Naming of a School – Westminster Woods Public School

Ms. L. Benallick, Superintendent of Education, introduced and reviewed her report entitled “Naming of a School – Westminster Woods Public School,” dated 2010 02 03, and highlighted the background, the issue, recommendations and rationale. She explained the working name for the new school being built in south Guelph is Westminster Woods and that in accordance with policy, a naming committee to determine the name for the school is to be established with membership including the local Trustees for the school area as well as parents from the area who will be sending their children to the school.

Recommendation #4

Trustee Bailey moved that this committee recommend to the Board

THAT:

- 1) the report entitled Naming of a School – Westminster Woods Public School dated 2010 02 03 be received
- 2) A School Naming Committee be established to make recommendations to the Board on the name of the new elementary school located in the Westminster Woods Development Area.

The motion carried.

OTHER BUSINESS

There was no other business presented or discussed.

ADJOURNMENT

As there were no items for discussion in camera, Trustee Topping moved that this Committee adjourn at 7:25p.m. to report to the Board.

The motion carried.