

**UPPER GRAND DISTRICT SCHOOL BOARD**  
**BUSINESS OPERATIONS COMMITTEE \***

**MINUTES**

May 12, 2009

The Business Operations Committee of Upper Grand District School Board met on Tuesday, May 12, 2009, in the Board Room at 500 Victoria Road North, Guelph, Ontario commencing at 7:00 p.m.

The Chairperson, Trustee Waterston, presided, and the following Trustees were present: Bailey, Borden, Busuttil, Edwards, Moziar, Schieck and Topping together with Student Trustee Redpath.

Present from the Administration were Dr. M.C. Rogers, Director of Education, together with Superintendents Benallick, Boswell, Euale, Evans, Fyfe, Kelly and Wright; J. Alder, Manager of Plant Operations; D.S. Cuomo, Manager of Planning; J.L. Rose, Executive Officer of Human Resources; P. Scinocca, Manager of Capital and Renewal Projects; and J.M. Shanks, Chief Information Officer.

**APPROVAL OF AGENDA**

Trustee Bailey moved that the Agenda be approved as printed with Items 11 to 14 inclusive being considered in camera.

The motion carried.

**APPROVAL OF MINUTES**

Trustee Edwards moved that the Minutes of the Meeting of April 14, 2009 be approved as recorded.

The motion carried.

**DECLARATIONS OF CONFLICT OF INTEREST**

There were no declarations of conflict of interest.

**DELEGATIONS**

Chair Waterston welcomed the Delegation presenters. The procedures related to a Delegation presentation had been previously outlined.

**Sale of Bottled Water in Schools**

On behalf of Grade 7/8 students from Rockwood Centennial Public School and as a member of the school's Club Green, Ms. Dakota Burpee briefly presented Club Green's request to discontinue the sale of bottled water in their school's vending machine. A video entitled, "Bottled Water" presented detailed information to support the request. In conclusion, the Committee was thanked for the opportunity to present the information and encouraged Trustees to give consideration to the request. Questions of clarification followed.

**Central Guelph (FI) Accommodation Review Process and French Immersion Education**

On behalf of over 70 families who live in the areas that were affected by scenarios presented by staff in September, Ms. Jennifer Bistolas and Ms. Pat Timms discussed the Central Guelph (FI) Accommodation Review as it pertained to South Guelph French Immersion. In their presentation, copies of which had been distributed, two aspects of the renewal process, public input and valuation reports generated by schools, were identified as concerns. A PowerPoint presentation entitled, "John McRae Parents Presentation on ARC Concerns and French Immersion in the Upper Grand District School Board" reiterated and emphasized in point form statements made in the presentation.

Chair Waterston thanked the presenters and advised that, at the May 26, 2009 Board Meeting, an update on the Central Guelph (FI) Accommodation Review was scheduled to be presented.

**RESIGNATIONS, APPOINTMENTS AND RETIREMENTS**

On Trustees' desk this evening was a copy of a report entitled, "Resignations and Retirements" dated May 12, 2009.

**Recommendation #1:**

Trustee Schieck moved that this Committee recommend to the Board that:

- (a) the report entitled, "Resignations and Retirements" dated May 12, 2009 be received, and
- (b) the Board approve the decisions of the Superintendent of Human Resources and Operations, as outlined in the report entitled, "Resignations and Retirements" dated May 12, 2009 (Appendix A and B).

The motion carried.

**HEALTH AND SAFETY**

Ms. B.L. Evans, Superintendent of Human Resources and Operations, advised that Health and Safety Officer, Mr. Jim Bowie had been working with (a) the Purchasing Department with regard to ergonomic considerations for future furniture purchases, (b) the Appliance Committee in the preparation of a procedure for the safe use of appliances in schools, (c) a committee to develop a plan to implement the new accessibility legislation and (d) the Ministry of Labour regarding a noise complaint in a tech shop, and has been implementing the Board's Pandemic Response Plan.

**Recommendation #2:**

Trustee Busuttill moved that this Committee recommend to the Board that the verbal report on Health and Safety, as presented by Ms. B.L. Evans, Superintendent of Human Resources and Operations, be received as information.

The motion carried.

**CENTRE WELLINGTON BOUNDARY REVIEW - MAP REVISIONS**

Mr. D.S. Cuomo, Manager of Planning, introduced for Trustees' consideration and approval, the revised Centre Wellington Attendance Area maps. The maps reflected the amended timing of changes to Option "A" (Centre Wellington Boundary Review - Board motion of 2009 02 24) and changes resulting from three new Development Areas surrounding Fergus (2009/2010 Development Area School Assignments - Board motion of 2009 04 28).

**Recommendation #3:**

Trustee Schieck moved that this Committee recommend to the Board that:

- (a) memo PLN: 09-15, "Centre Wellington Boundary Review - Map Revisions" dated May 12, 2009 be received, and
- (b) the changes to the Attendance Area Maps, as outlined in Appendix A of memo PLN: 09-15, "Centre Wellington Boundary Review - Map Revisions" report be approved.

The motion carried.

**PROPOSED LONG TERM ACCOMMODATION PLAN (PLTAP) - SCHEDULE OF REVIEWS - ERIN BOUNDARY REVIEW**

Also, Manager of Planning, Mr. D.S. Cuomo submitted his report entitled, "Proposed Long Term Accommodation Plan (PLTAP) Schedule of Reviews - Erin Boundary Review". As a result of approval of the implementation of a French Immersion program in Orangeville, the overcrowding concerns at Brisbane Public School have been resolved and the Erin Boundary Review, which was to take place between June and December 2009, was no longer necessary. Rationale focused on how staff would utilize its time in lieu of conducting an Erin boundary review.

**Recommendation #4:**

Trustee Schieck moved that this Committee recommend to the Board that:

- (a) memo PLN: 09-14, "Proposed Long Term Accommodation Plan (PLTAP) Schedule of Reviews - Erin Boundary Review" dated May 12, 2009 be received, and
- (b) the PLTAP schedule as shown in Appendix A be amended to remove the Erin Boundary Review which is scheduled to take place between June 2009 and December 2009.

The motion carried.

**OTHER BUSINESS**

In response to Trustee Borden, Trustees agreed that Tuesday, June 9, 2009 (at 1:00 p.m.) was the most suitable date for a visit to Youth Options in Arthur.

Trustee Borden noted that, earlier in the evening, the Chairs' Committee briefly reviewed the document, "School Board Governance, A Focus on Achievement - Report of the Governance Review Committee to the Minister of Education of Ontario" dated April 2009. Three copies were available for Trustees' perusal. It was likely that this document would be discussed at the OPSBA Annual General Meeting. It was suggested that Ms. Peggy Sattler, a member of the Review Committee be invited to address the Trustees at a Standing Committee in June. School Board Governance could also be presented as a workshop in the fall.

In response to Trustee Schieck's question to Mr. P. Scinocca, Manager of Capital and Renewal Projects, regarding the Capital Projects Summary, Ms. J.D. Wright, Superintendent of Finance noted that the document was generated by the Finance Department and presented year to date spending in comparison to the budget. Mr.

Scinocca advised that he would, however, check his numbers and respond.

**IN CAMERA**

**ADJOURNMENT**

Trustee Bailey moved that this Committee adjourn at 8:00 p.m. to report to the Board.

The motion carried.

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