

**UPPER GRAND DISTRICT SCHOOL BOARD**  
**BUSINESS OPERATIONS COMMITTEE**

**MINUTES** \*

March 10, 2009

The Business Operations Committee of Upper Grand District School Board met on Tuesday, March 10, 2009, in the Board Room at 500 Victoria Road North, Guelph, Ontario commencing at 7:00 p.m.

The Chairperson, Trustee Waterston, presided, and the following Trustees were present: Bailey, Borden, Busuttil, Edwards, Gohn, Moziar, Schieck and Topping together with Student Trustee Ciaschi.

Present from the Administration were Dr. M.C. Rogers, Director of Education, together with Superintendents Benallick, Boswell, Euale, Evans, Fyfe, Kelly and Wright; J. Alder, Manager of Plant Operations; D.S. Cuomo, Manager of Planning; M. McFadzen, Communications Officer; J.L. Rose, Executive Officer of Human Resources; and P. Scinocca, Manager of Capital and Renewal Projects.

**APPROVAL OF AGENDA**

Trustee Schieck moved that the Agenda be approved as printed with the addition of a second Delegation presentation and two Other Business items in the Open Session, with the deletion of Item 7 - 2009/2010 School Year Calendar and with Items 9 to 14 inclusive being considered in camera.

The motion carried.

**APPROVAL OF MINUTES**

Trustee Moziar moved that the Minutes of the Meeting of February 10, 2009 be approved as recorded.

The motion carried.

**DECLARATIONS OF CONFLICT OF INTEREST**

There were no declarations of conflict of interest.

Chair Waterston welcomed the Delegation presenters. The procedures related to a Delegation presentation had been previously outlined.

**DELEGATION - CENTRAL GUELPH (FI) ACCOMMODATION REVIEW**

Ms. Eva Julien spoke on behalf of many of the parents of the 140 to 160 French Immersion children from John McCrae Public School who may be displaced to Priory Park Public School if Scenario B goes ahead. Ms. Julien believed that there was a better Scenario out there and looked forward to working with Trustees to find that solution once the ARC has completed its report. It was noted that (a) the report of the Central Guelph (FI) Accommodation Review Committee was scheduled to be presented to the Board in April, at which time the advantages and disadvantages of the ARC's recommendations would be discussed, and (b) the next Central Guelph (FI) public meeting was scheduled for Wednesday, April 8, 2009 (7:00 p.m., College Height S.S. Cafeteria, Guelph). Copies of Ms. Julien's presentation were distributed.

Ms. Rebecca Sutherns, a representative of the Victory Parents' Group, reported on "Maintaining Dual Track at Victory Public School" under the headings of "Our Position", " WHY not an FI Centre?", "What to do about the numbers?", "Flaws in the Process", "Our Request" and "In Summary". Copies of Ms. Sutherns' presentation were made available, and a copy of Ms. Sutherns' speaking notes would be provided to the ARC.

Chair Waterston thanked the presenters and advised that a response would occur at a future date.

**RESIGNATIONS, APPOINTMENTS AND RETIREMENTS**

On Trustees' desk this evening was a copy of a report entitled, "Resignations and Retirements" dated March 10, 2009.

**Recommendation #1:**

Trustee Moziar moved that this Committee recommend to the Board that:

- (a) the report entitled, "Resignations and Retirements" dated March 10, 2009 be received, and
- (b) the Board approve the decisions of the Superintendent of Human Resources and Operations, as outlined in the report entitled, "Resignations and Retirements" dated March 10, 2009 (Appendix A and B).

The motion carried.

**HEALTH AND SAFETY**

Dr. M.C. Rogers, Director of Education, advised that Health and Safety Officer,

Mr. Jim Bowie was working with Special Education staff to create a protocol for medically fragile students to be used by schools and administrative staff, and on changes to the Physical Intervention Policy. A second draft of the electrical safety procedures, developed to address the new CSA standard which came into effect in December 2008, has been presented to Plant Operations for approval, and the "next steps" have been identified. Health and Safety Officer Bowie continues to work with Cory Harrison to develop a Communications Standard document as part of the Board Accessibility Plan, to be completed for January 1, 2010. In this regard, a new task force to include Trustee representation will be established. Trustees Busuttil and Gohn, currently members of the Accessibility Committee may wish to volunteer their services. And because of his involvement in Dufferin County, Trustee Best could possibly serve as a resource to the task force.

In response to Trustee Schieck's comments regarding a pooling issue at Centre Peel Public School, Mr. P. Scinocca, Manager of Capital and Renewal Projects, advised that he would look into the matter to ascertain whether or not there was something else that could be done to alleviate the problem.

In response to Trustee Borden's comments on Mr. Bowie's visit to various schools and classrooms and concerns regarding electrical appliances/equipment (ie. kettles, refrigerators), Ms. B.L. Evans, Superintendent of Human Resources and Operations, advised that a committee would be meeting next week to review the matter and come up with some reasonable related guidelines.

**Recommendation #2:**

Trustee Gohn moved that this Committee recommend to the Board that the verbal report on Health and Safety, as presented by Dr. M.C. Rogers, Director of Education, be received as information.

The motion carried.

**POLICY REVIEW PRESENTATION - EDUCATION DEVELOPMENT CHARGES**

Following preliminary comments on selection of the consultant for the Education Development Charges By-law renewal, Mr. D.S. Cuomo, Manager of Planning, introduced and welcomed Mr. Jack Ammendolia of The Ammendolia Group Ltd. At this evening's meeting, copies of a document entitled, "Education Development Charge Policy Review" dated March 10, 2009 were distributed. Using PowerPoint technology, Mr. Ammendolia examined that document under the headings of Education Development Charges and Education Development Charge Policies. A review of the existing policies dealt with those policies (Percentage of Growth Related Net Education Land Costs to be Borne Through EDC's, Exemptions, Jurisdiction Wide vs. Area

Municipal (or Sub Area) Charges, Demolition And Conversion Credits, "Percentage of Net Education Land Costs To Be Borne By Residential And Non-Residential Development, and Uniform Charge For All Types Of Development Vs. Differentiated Charges) that have the "most significant impact on the by-law and likely require further Board discussion and input". In response to Trustee questions, Mr. Ammendolia providing additional information and/or clarification, as required.

**Recommendation #3:**

Trustee Bailey moved that this Committee recommend to the Board that the report on the Education Development Charge Policy Review dated March 10, 2009, as presented by Mr. Jack Ammendolia, The Ammendolia Group Ltd., be received as information.

The motion carried.

**OTHER BUSINESS**

With reference to the Parents and Communities Conference to be held on Tuesday, April 28, 2009 at the Delta Hotel in Guelph, Trustee Borden wanted to know how many Trustees were interested in attending. It was noted that the Board is a corporate sponsor of the workshop.

Also, Trustees were asked to advise Superintendent Euale's Administrative Assistant, Ms. Susan Milson, of their interest in attending the Career Education Council's 5<sup>th</sup>. Annual Business & Education Partnership Breakfast to be held on Friday, April 3, 2009 at the Holiday Inn, Guelph.

**2009/2010 School Year Calendar**

Trustee Edwards spoke to his proposed recommendation, and requested that a copy of the Chair's letter be forwarded to the local MPPs. Trustees spoke in support of the recommendation. Director of Education, Dr. M.C. Rogers provided additional related information. Questions of clarification followed.

**Recommendation #4:**

Trustee Edwards moved that this Committee recommend to the Board that the Chair write to the Minister of Education and request her to allow a 192 day school year calendar for 2009/2010.

The motion carried.

**IN CAMERA**

**ADJOURNMENT**

Trustee Busuttil moved that this Committee adjourn at 8:45 p.m. to report to the Board.

The motion carried.