

## **UPPER GRAND DISTRICT SCHOOL BOARD**

### **BUSINESS OPERATIONS COMMITTEE**

#### **MINUTES** \*

February 10, 2009

The Business Operations Committee of Upper Grand District School Board met on Tuesday, February 10, 2009, in the Board Room at 500 Victoria Road North, Guelph, Ontario commencing at 7:00 p.m.

The Chairperson, Trustee Waterston, presided, and the following Trustees were present: Bailey, Borden, Busuttil, Edwards, Gohn, Moziar, Schieck and Topping together with Student Trustees Ciaschi and Redpath.

Present from the Administration were Dr. M.C. Rogers, Director of Education, together with Superintendents Benallick, Boswell, Euale, Evans, Fyfe, Kelly and Wright; J. Alder, Manager of Plant Operations; D.S. Cuomo, Manager of Planning; M. McFadzen, Communications Officer; J.L. Rose, Executive Officer of Human Resources; P. Scinocca, Manager of Capital and Renewal Projects; and J.M. Shanks, Chief Information Officer.

#### **APPROVAL OF AGENDA**

Trustee Topping moved that the Agenda be approved as printed with Items 11 to 15 inclusive being considered in camera.

The motion carried.

#### **APPROVAL OF MINUTES**

Trustee Busuttil moved that the Minutes of the Meeting of January 20, 2009 be approved as recorded with Page 3, Report of the Co-Chairs of the Immersion French Review Committee for Erin, Orangeville and Dufferin County, amended to read that "Trustee Busuttil" and not "Ms. Anna Spiteri" was the Co-Chair, and with the date of Recommendation #3 changed from "December 15, 2008" to "January 20, 2009".

The motion carried.

#### **DECLARATIONS OF CONFLICT OF INTEREST**

There were no declarations of conflict of interest.

Chair Waterston welcomed the Delegation presenters. The procedures related to a Delegation presentation had been previously outlined.

**DELEGATION - CENTRAL GUELPH (FI) ARC REPORT**

This evening, copies of a document entitled, "Priory Park Task Force Presentation (Re: Cenentral Guelph (FI) Accommodation Review) to Business Operations Committee - February 10, 2009" were distributed. Representing the Priory Park Task Force, and using PowerPoint technology, Mr. George van der Merwe outlined "Our Position", "Four Reasons to Support Scenario 1 (Community Development, School-on-the-Move, Program and Geography)", Alternative Options to Maintain Enrolment at Priory Park Public School" and "Major Concerns".

Copies of a document entitled, "Delivery of Elementary French Immersion - South Guelph - Bill Mullin, Parent - John McCrae School - Feb 10 09" were made available. Representing a group of parents from John McCrae concerned about the possible displacement of 215 students from their community school, Mr. Bill Mullin commented on "South Guelph FI", the issue of "Dual Track vs Single Track", and the proposed "Recommendations".

Chair Waterston thanked the presenters and advised that a response would occur at a future date.

**RESIGNATIONS, APPOINTMENTS AND RETIREMENTS**

On Trustees' desks this evening was a copy of a report entitled, "Resignations and Retirements" dated February 10, 2009.

**Recommendation #1:**

Trustee Schieck moved that this Committee recommend to the Board that:

- (a) the report entitled, "Resignations and Retirements" dated February 10, 2009 be received, and
- (b) the Board approve the decisions of the Superintendent of Human Resources and Operations, as outlined in the report entitled, "Resignations and Retirements" dated February 10, 2009 (Appendix A and B).

The motion carried.

**HEALTH AND SAFETY**

Ms. B.L. Evans, Superintendent of Human Resources and Operations, advised that Health and Safety Officer, Mr. Jim Bowie was (a) working with Special Education to (i) arrange Behaviour Management Systems (BMS) training for staff and (ii)

recommend changes to the Physical Intervention Policy; (b) assisting Plant Operations with some flooding issues at Norwell D.S.S.; and (c) working with Cory Harrison to develop a Communications Standard document as part of the Board Accessibility Plan.

**Recommendation #2:**

Trustee Gohn moved that this Committee recommend to the Board that the verbal report on Health and Safety, as presented by Ms. B.L. Evans, Superintendent of Human Resources and Operations, be received as information.

The motion carried.

**CENTRE WELLINGTON BOUNDARY REVIEW - STAFF REPORT ON IMPLICATIONS**

On behalf of Senior Administration, Mr. D.S. Cuomo, Manager of Planning, submitted staff's response to Board motion of 2009 02 27. Background was recapped. Charts 1 to 3 summarized staff's review of requests/delegations and related implications. Chart 1, which identified the Options (Scenario 4B, Scenario 3 (Parent Modification), Extended Grandfathering, Status Quo, Scenario 3 (Staff Modification) and Other FI Parent Input)), was examined under the headings of Context, Benefits, and Concerns. Chart 2, which provided a "Breakdown of Proposed Grandfathering" related to Areas A, B and C, was referenced. It was noted that Chart 3 presented the "Immediate Change Option A - Scenario 3". Attention was focused on the "Conclusion" on page 2. The Committee was provided with copies of related correspondence dated February 9<sup>th</sup> and 10<sup>th</sup>. Mr. Greg Seguin, Manager of Transportation, Wellington-Dufferin Student Transportation Services, who was in attendance, and Mrs. L.C. Benallick, Superintendent of Education, assisted in responding to Trustee questions, providing additional information and/or clarification, as required.

**Recommendation #3:**

Trustee Moziar moved that this Committee recommend to the Board that the report PLN: 09-06 entitled, "Accommodation of French Immersion Students in the Centre Wellington Area" dated February 10, 2009 be received and considered.

The motion carried.

**WASTE REDUCTION INITIATIVE**

Following brief comments on the Ministry of the Environment's waste

management practices, Superintendent of Human Resources and Operations Evans introduced Mr. Jim Alder, Manager of Plant Operations, who talked about having, in place, source separation programs and measurable, waste reduction workplans, and the need to conduct waste audits. Manager Alder introduced Mr. Mike Anderson, Curriculum Leader, who used photographs to detail how a waste audit was done. In a video, members of the Waverley Drive Public School Worms Environmental Club talked about their experiences conducting a waste audit. Ms. Wendy Perkins, the Board's Environmental Project Manager, presented "where we go from here" under the headings of "What's Next - Partnerships" and "What's Next - School Actions".

**Recommendation #4:**

Trustee Bailey moved that this Committee recommend to the Board that the report on Waste Reduction Initiatives, as presented by Ms. Wendy Perkins, Environmental Project Manager, and Mr. Mike Anderson, Curriculum Leader, be received as information.

The motion carried.

**STUDENT TRANSPORTATION UPDATE**

With regard to the Wellington-Dufferin Student Transportation Services, Ms. J.D. Wright, Superintendent of Finance, advised that (a) as of Monday, February 9, 2009, the Wellington-Dufferin Student Transportation Services was a separate legal entity; (b) this week its new website ([www.stwdsts.ca](http://www.stwdsts.ca)) was unveiled and (c) the snow day in January provided the opportunity to roll out its enhanced messaging/phone tree system. Also, Superintendent Wright provided a progress report on the related Request for Proposal (RFP) process scheduled to close on March 23, 2009.

**Recommendation #5:**

Trustee Schieck moved that this Committee recommend to the Board that verbal Student Transportation Update, as presented by Ms. J.D. Wright, Superintendent of Finance, be received as information.

The motion carried.

**OTHER BUSINESS**

**School Year Calendar**

Ms. R.A. Fyfe, Superintendent of Education, provided Committee members with a "heads up" related to the proposed 2009-2010 school year calendar and advised of

the likelihood that school would need to begin prior to Labour Day in order to be in compliance with Ministry requirements related to instructional and professional activity days. Questions followed.

**IN CAMERA**

**ADJOURNMENT**

Trustee Bailey moved that this Committee adjourn at 9:30 p.m. to report to the Board.

The motion carried.

