

**The Guelph Collegiate-Vocational Institute  
Exam Schedule – Semester One – January 2012**

<b>Time</b>	<b>Friday January 27</b>	<b>Monday January 30</b>	<b>Tuesday January 31</b>	<b>Wednesday February 1</b>
<b>9:00-11:30</b>	<i>Period <b>One</b> Exam</i>	<i>Period <b>TWO</b> Exam</i>	<i>Period <b>FOUR</b> Exam</i>	<i>Period <b>FIVE</b> Exam</i>
<b>11:30-12:45</b> <b>Lunch</b>	<b>Only time students are permitted in the halls or at their lockers.</b>	<b>Only time students are permitted in the halls or at their lockers</b>	<b>Only time students are permitted in the halls or at their lockers</b>	<b>Only time students are permitted in the halls or at their lockers</b>
<b>1:00-3:30</b>	Auditorium Exams  SBI4Ua SBI4Ub CGW 4Ua	Auditorium Exams  SCH4Ua SCH4Ub MDM4U	Auditorium Exams  SPH4Ua HFA4Ma HFA4Mb	Auditorium Exams  MHF4Ua MHF4Ub MHF4Uc
<b>1:00-3:30</b>	Café MCR3Ua MCR3Ub	Café SCH3Ua SCH3Ub		Conflicts – Room 108



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### Exam Procedures for Students

#### STUDY WEEK

Study Week will occur during the five school days before the first day of Final Examinations. During Study Week, students will be expected to attend all classes. Final Evaluations may occur during Study Week. Final Evaluations must be written at the scheduled time and place.

**PLEASE DO NOT SCHEDULE TRIPS, VACATIONS, OR APPOINTMENTS DURING STUDY WEEK.**

#### DATE OF LAST SUBMISSION

The first day of “study week” in each semester (five school days before the first day of exams) will be the school-wide date of last submission for outstanding assignments.

#### FINAL EVALUATIONS

Final Evaluations will be given during the last three or four weeks of the course. Final Evaluations must be written at the scheduled time and place. All students are expected to complete final evaluations. Missed Final Evaluations will result in a zero, unless a doctor's certificate is received by the vice-principal. This policy applies to both Final Evaluations and Final Examinations. **PLEASE DO NOT SCHEDULE TRIPS, VACATIONS, OR APPOINTMENTS DURING FINAL EVALUATIONS OR FINAL EXAMS.**

Regular classes are not held during examination days and teachers will be supervising or may be at home marking papers. Therefore, students must make arrangements, prior to the end of classes, for extra help from individual teachers.

Students must stay for the 1<sup>st</sup> hour of any examination period. They must take any books or bags with them to their exams and leave them at the front of the room. Upon being dismissed from the exam, student must leave the building through the closest exit. **The only time students will be permitted in the Halls or at their lockers is in the morning before exams begin, after 3:30, and between 11:30-1:00pm.**

Grade 12 Study Day is a day designated for students in Grade 12 classes to meet with their teachers to prepare for final examinations. Evaluation may occur on this day. Students are expected to attend all other classes.

#### EXAMS AND INCLEMENT WEATHER

If the Guelph city buses or the Upper Grand District School Board school buses are cancelled, the entire day's block of exams will be moved to the next day. CJOY 1460 am radio, and Magic 106.1 fm radio transmit all busing information during inclement weather days. School bus information will also be posted on the UGDSB website at [www.ugdsb.on.ca](http://www.ugdsb.on.ca).